



COVID-19 Policy Statement

Old School House

Ham Road
Shoreham
West Sussex
BN43 6PA

Maintaining COVID safe procedures

We are committed to ensuring the safety of all at ESTEEM by maintaining a safe environment to run activities and services.

We are achieving this by doing the following:

- Ensuring covid safe working practises and procedures are in place, following a careful risk assessment of our spaces and activities
- Providing alternative spaces for working and activities, which can accommodate social distancing measures
- Ensuring everyone is aware of our procedures, with inductions and clearly visible signage and markings around our building
- Having clearly defined roles and responsibilities, with a dedicated appointed H&S officer
- Having a robust cleaning regime in place, with a contracted cleaner and cleaning schedule on display, and with a wipe down policy on hotspots in between uses
- Working as a team to ensure we all follow our procedures while ensuring individuals are easily able to raise concerns
- To be able to react quickly and contain a possible outbreak by limiting exposure through limiting group sizes meeting and recording data
- To encourage all our staff to make regular symptom-free testing part of their weekly routine using collection at work testing scheme, and to ensure YA are supported to also access testing services.
- To keep up to date and follow the latest National Youth Agency and government advice and legislation

Our stance on vaccines

We recognise the UK's vaccination process is important to safeguard ESTEEM staff (contracted or voluntary), and the local community; data appears to show vaccination is providing good levels of protection against COVID-19 and in reducing cases. Therefore we are assisting all of our staff to access vaccination services quickly in their local area, helping to ensure every staff member can be fully vaccinated if they choose to be. We are also assisting any vulnerable young adults who may be experiencing difficulty in accessing vaccination services.

Please note that both the vaccination and RFD testing is completely voluntary to uptake, but we are ensuring our staff are informed and have easy access to both methods to maximise protection and help safeguard health and wellbeing.

If you have any questions or concerns please contact Jude jude.hughes@esteem.org.uk or message on 07895 701842 or CEO Cat Vizor



